

*"The Island City"*

# TOWN OF MINOCQUA

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## YEARLY UPDATE FORM for ROOM TAX PERMIT

Date: \_\_\_\_\_ Permit #: \_\_\_\_\_

Business Name: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Agent or Manager: \_\_\_\_\_  
*(If different from Owner)*

Physical Address of Rental Unit(s): \_\_\_\_\_

\_\_\_\_\_

Unit Number (if any): \_\_\_\_\_

Number of Units Available for Rent: \_\_\_\_\_

Current Rate Schedule: \_\_\_\_\_  
*(You may attach printed schedule if current)*

Unit(s) Are Available for Rent (check one):  Year-Round  Seasonally\*

\*If seasonal, indicate period of year that unit(s) available for rent: \_\_\_\_\_

Signature of Owner or Agent: \_\_\_\_\_

Mailing Address of Owner or Agent: \_\_\_\_\_  
*(Forms will be sent to this address)*

\_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

*Be sure to apply for your Wisconsin State Tax/Seller's Permit number if you do not have one already.  
And don't forget to send in your 5½% State & County Sales Tax to the Wisconsin Dept. of Revenue!*