

## MINOCQUA PLAN COMMISSION MINUTES

April 9th, 2019

A regular meeting of the Minocqua Plan Commission was called to order by Chair Mark Hartzheim at 8:30 a.m. in the Board Room of the Minocqua Center.

Present were: Members Mark Hartzheim, Tom Church, Mark Pertile, Brian Fricke, and Phil Albert; Karl Jennrich, Carla Blankenship, and Scott Ridderbusch, Oneida County Planning and Zoning; and Karla Wotruba, Town Secretary.

**Motion by Fricke, seconded by Albert to approve the agenda as presented. Voice Vote: Motion Carried.**

**Motion by Church, seconded by Fricke to approve the minutes from March 26<sup>th</sup>, 2019. Voice Vote: Motion Carried.**

### NEW BUSINESS

**SUBDIVISION #12-19** – Preliminary two (2) lot certified survey map of Clint & Lynn Grambort, owners, and Wilderness Surveying, Inc., Jim Rein, surveyor for the following described property: Part of the NE ¼ of the SE ¼, Section 24, T39N, R6E, 9075 Thoroughfare Road, PIN# MI 2353-1, Town of Minocqua.

The second lot is buildable and meets minimum lot requirements. Existing boardwalk will be moved by owner.

**Motion by Pertile, seconded by Church to approve as presented. Voice Vote: Motion Carried.**

**SUBDIVISION #14-19** – Preliminary two (2) lot certified survey map of Jack R. Dudley and Ann M. Henriksen French, owners, and James D. Rein, surveyor, Wilderness Surveying, Inc., for the following described property: Lot 1, CSM 1003, being part of Government Lot 2, Section 13, T39N, R5E, 11075 Kilawee Rd., PIN# MI 1745-3, Town of Minocqua.

Both lots meet minimum lot riparian frontage width requirements.

**Motion by Pertile, seconded by Fricke to approve as presented. Voice Vote: Motion Carried.**

**ADMINISTRATIVE REVIEW PERMIT #13-19** – Application by Mike and Beth Meyers, applicants, William E. Campbell, owners, to rent the dwelling as a tourist rooming house for not less than 7 consecutive days on the following described property: Part of the SW ¼, NE ¼, Section 24, T39N, R6E, 9240 Thoroughfare Road, PIN #MI 2344, Town of Minocqua.

Oneida County has reviewed the application and determined maximum occupancy of 4 guests as the existing POWTS is sized for 2 bedrooms. The applicants are seeking occupancy for 8 guests. There was discussion on which government ordinance (State, county and/or town) would apply to maximum occupancy for the County Administrative Review permit and Town Tourist Rooming House license. The County's position is that, regardless of the content of TRH occupancy laws, sanitary requirements still apply.

Chairman Hartzheim noted there is pending Oneida County litigation concerning this property's pier system. Jennrich said the County has determined that there will be no enforcement of the current code until the court decides whether the County can regulate piers.

**Motion by Pertile, seconded by Fricke to recommend approval of Administrative Review Permit #13-19 to the Minocqua Town Board contingent on following the requirements set by Oneida county on the Administrative Review Permit application. Voice Vote: Motion Carried 4-1, Hartzheim voted nay.**

**Motion by Church, seconded by Albert to adjourn. Voice Vote: Motion Carried.**

Meeting adjourned at 9:35 a.m.

Karla Wotruba  
Town Secretary