

MINOCQUA PLAN COMMISSION MINUTES

July 29, 2025

A meeting of the Minocqua Plan Commission was called to order by Plan Commission Chairman Mark Hartzheim at 8:30 a.m. in the Board Room of the Minocqua Center.

Present were: Chairman Mark Hartzheim; Members Billy Fried, Joe Hegge, Mark Pertile, and Michael Tautges; Lynn Wildes, Town Secretary; and Carla Blankenship and Scott Ridderbusch, Oneida County Planning and Zoning. Member Jay Christgau was absent and member Mary Taylor was absent with notice.

Motion by Pertile, seconded by Fried to approve the agenda as presented. Voice Vote: Motion carried.

Motion by Pertile, seconded by Tautges to approve the minutes from July 8, 2025 as amended. Voice Vote: Motion carried.

NEW BUSINESS

SIGN PERMIT #14-25: Sign application by Lakeland Sign, applicant, and Carrington Company, owner, to place a 57.6 s.f. building mounted sign at 8764 Northridge Way, PIN #MI-2155-11, Town of Minocqua (Maurices – front/east facade).

Tom Nimsgern was present and said they are replacing the existing sign with new letters.

Motion by Pertile, seconded by Hegge to approve SIGN #14-25 as presented. Voice vote: Motion carried 5-0.

SIGN PERMIT #15-25: Sign application by Lakeland Sign, applicant, and Carrington Company, owner, to place a 39.6 s.f. building mounted sign at 8764 Northridge Way, PIN #MI-2155-11, Town of Minocqua (Maurices – side/south facade).

Tom Nimsgern said they are replacing the existing sign with new letters, and Carla Blankenship said all is in compliance.

Motion by Pertile, seconded by Hegge to approve SIGN #15-25 as presented. Voice vote: Motion carried 5-0.

SIGN PERMIT #16-25: Sign application by Scott Jansen, applicant, and Trygve Solberg Trust, owner, to place a 49.2 s.f. free standing sign at 9796 STH 70, PIN #MI-2156-6, Town of Minocqua (Morgan Stanley).

Applicant Scott Jansen said this is a new two sided free standing sign by the highway which will be replacing the existing one sided monument sign that is closer to the building. Blankenship said it meets all County codes.

Motion by Pertile, seconded by Hegge to approve SIGN #16-25 as presented. Voice vote: Motion carried 5-0.

ADMINISTRATIVE REVIEW PERMIT #29-25: Administrative Review Permit application by Lindsey Bartow, owner and applicant, to rent the dwelling as tourist rooming house within the #02 Single Family zoning district where rentals of six (6) days or less are prohibited and on the following described property: Lot 2, CSM 910, being part of Government Lot 2, Section 23, T39N, R6E, 8040 Northern Road, PIN #MI-2332-1 A, Town of Minocqua.

Carla Blankenship said this parcel is zoned Single Family and is subject to weekly rentals. The septic is sized for 3 bedrooms so 6 guests are allowed, and 4 parking spaces are required and 4 are provided.

Motion by Pertile seconded by Fried to approve ARP #29-25 as presented. Voice vote: Motion carried 5-0.

ADMINISTRATIVE REVIEW PERMIT #30-25: Administrative Review Permit application by Dennis Kartes, applicant and proposed owner, to operate a dog grooming business within the existing business building on the following described property: Lot 21, Ranchwood Acres, being part of the SE-NE, Section 8, T39N, R6E, PIN #MI-5787, 10310 STH 70, Town of Minocqua.

Scott Ridderbusch stated this building is a former hair salon that will now house a dog grooming business with no overnight kenneling. He said it is zoned Business B-2, they will have 2 employees and seating for 5-7 people, 11 parking spaces are required and 14 are provided, and the dumpster will be out of view behind the building on the north side.

Motion by Hegge, seconded by Pertile to recommend approval of ARP #30-25 as presented. Voice vote: Motion carried 5-0.

Motion by Pertile, seconded by Hegge to adjourn meeting. Voice vote: Motion carried.

Meeting adjourned at 8:48 a.m.

Lynn Wildes
Town Secretary