

**REGULAR MEETING
MINOCQUA BOARD OF SUPERVISORS
August 5th, 2025**

A regular meeting of the Minocqua Board of Supervisors was called to order by Chairman Hartzheim at 5:00 p.m. on August 5th, 2025 in the Board Room of the Minocqua Center.

Present were: Chairman Mark Hartzheim, Supervisors Brian Fricke, Billy Fried, Erika Petersen and Lance Krolczyk; Roben Haggart, Town Clerk; Jason Benbenek, Lieutenant Minocqua Police Department; Mark Pertile, Director of Public Work; Rich Carani, Chief Minocqua Fire Department and Greg Harrold, Town Attorney.

Motion by Fricke, seconded by Petersen to approve the agenda as presented. Voice vote: Motion carried.

Motion by Fricke, seconded by Petersen to approve the regular Town Board minutes from meeting held on July 15th, 2025 and Special Meeting held on July 24th, 2025. Voice vote: Motion carried.

NEW BUSINESS

LAKELAND SANITARY DISTRICT- N & J INVESTMENTS LLC & SEARCHLIGHT HOLDINGS LLC ANNEXATION PETITIONS

A Petition for Addition to Lakeland Sanitary District No. 1 and Extension of Sewer and Water from N & J Investments, LLC, 9980 State Highway 70, Tax PIN MI-2142-1; 2 and Searchlight Holdings, LLC, Tax PIN AV-2-706, Town of Arbor Vitae, Vilas County, Wisconsin was presented for board consideration.

Greg Harrold, Town Attorney reviewed the process and petition. Tom Wipperfurth and Mark Killian were present representing the Lakeland Sanitary District. The board had questions pertaining to if the district could handle these type of developments and what impact, if any, it may have on future growth. Mark Killian advised that their engineer has reviewed both projects and their system can accommodate the additional use should not impact future growth. The sanitary district has approved both annexations into the district.

Motion by Fricke, seconded by Petersen to approve the annexation petition from N & J Investments as presented and set Public Hearing date for September 2nd, 2025 at 4:30 p.m. Voice vote: Motion carried.

Motion by Fricke, seconded by Petersen to approve the annexation petition from Searchlight Properties as presented and set Public Hearing date for September 2nd, 2025 at 4:40 p.m. Voice vote: Motion carried.

LAKELAND SANITARY DISTRICT – KIRBY DOHERTY

A Petition for Addition to Lakeland Sanitary District No. 1 and Extension of Sewer and Water: Kirby Doherty, WR-25-4. Town of Woodruff was presented for board consideration. It was pointed out that the application contains errors and will be presented at the next board meeting for consideration.

WHEELS IN THE WOODS CAR SHOW

Adam & Anne Alesauskas were present requesting approval for three food truck vendors at the Wheels in the Woods event on August 16th, 2025 at the Minocqua Park Complex. The trucks will be parked adjacent to the pavilion on the gravel. Rich Carani, Minocqua Fire Chief will be on site to perform the required inspections. They will remove all garbage after the event.

Motion by Fried, seconded by Petersen to approve as presented. Voice vote: Motion carried.

FOOD TRUCK APPLICATION – SLOPPY D’S

Approval of Food Truck application from Dana Valeria d/b/a Sloppy D’s Food Truck for an event at The Minocqua Park Complex on August 9th, 2025. Jay Kucharas, event organizer, was present to answer any questions.

Motion by Fried, seconded by Krolczyk to approve the food truck application as presented. Voice vote: Motion carried.

MINOCQUA WINTER PARK – ELECTRIC SERVICE

Chad Metzger and Ken Schoville were present representing Minocqua Winter Park. They are requesting authorization to install ten poles with electric service along the parking lot. Chad explained that this will spread out the power sources for high school events and other events where several teams are participating. The money for the poles and installation was donated. Ken Schoville stated that they are not allowing any overnight camping with the exception of the sled dog races.

Motion by Fricke, seconded by Petersen to approve the installation of the ten electric poles as presented. Voice vote: Motion carried.

MINOCQUA WINTER PARK – OUTDOOR TOILET

Chad Metzger and Ken Schoville were present representing Minocqua Winter Park. They are requesting authorization to place a 2500 gallon privy (outdoor toilet) behind the east trail entrance gates. This will provide an additional bathroom and alleviate some of the pressure in the chalet restrooms. Lyle Dahlman will be the plumber on the project and they will ensure that all permits are obtained.

Motion by Fricke, seconded by Petersen to approve as presented with the final design and location approved by Mark Pertile and all necessary permits as obtained. Voice vote: Motion carried.

FIRST READING – AMENDED ORDINANCE NO PARKING AT ANY TIME – DAM ROAD/RIVERS EDGE DRIVE

Chairman Hartzheim presented amended ordinance Section 56-143 No Parking Any Time: Designating all of Dam Road no trailer parking and no parking on both sides of Rivers Edge Drive for a first reading. Mark read through the changes. This will be on the next board agenda for a second reading and adoption.

LAKELAND UNION HIGH SCHOOL- SCHOOL RESOURCE OFFICER AGREEMENT

Lieutenant Jason Benbenek is requesting the board approval and chairman's signature on the of School Resource Officer Agreement with Lakeland Union High School for the 2025-2026 school year. The agreement is the same as in past years.

Motion by Fricke, seconded by Petersen to approve as presented. Voice vote: Motion carried.

SQUIRREL LAKE ROAD MAINTENANCE

Mark Pertile, Director of Public Works presented two bids for road maintenance on Squirrel Lake Road; Pitlik \$65,700 and Fahrner \$53,880. He advised that the low bid would put us approximately \$20,000 over budget for the year 2025. He is suggesting that we budget \$60,000 in 2026 and rebid the project in the spring. After much discussion, the board directed Mark to get the project done this year and use general funds if needed.

Motion by Fricke, seconded by Fried to award the bid to the low bidder, Fahrner to get the work done this year and look for funds within the public works budget or use general funds if needed. Voice vote: Motion carried.

MINOCQUA POLICE CHIEF POSITION

The board has made an offer of employment to Glenn Janzer to fill the vacant police chief position contingent on a successful psychological test and drug test. Both of those items have been completed.

Motion by Fried, seconded by Petersen to hire Glenn Janzer to fill the vacant chief of police position at a salary of \$100,000. Voice vote: Motion carried.

PICNIC LICENSE APPLICATION – MINOCQUA KAWAGUESAGA LAKE ASSN- PIG ROAST

Clerk Roben Haggart presented a Picnic License application from Minocqua-Kawaguesaga Lake Association pig roast on August 30th at Torpy Park for board approval.

Motion by Fried, seconded by Petersen to approve as presented. Voice vote: Motion carried.

Motion by Fried, seconded by Krolczyk to adjourn meeting. Voice vote: Motion carried. Meeting adjourned at 6:00 p.m.

Roben Haggart
Town Clerk