

**REGULAR MEETING  
MINOCQUA BOARD OF SUPERVISORS  
September 2<sup>nd</sup>, 2025**

A regular meeting of the Minocqua Board of Supervisors was called to order by Chairman Hartzheim at 5:00 p.m. on September 2<sup>nd</sup>, 2025 in the Board Room of the Minocqua Center.

Present were: Chairman Mark Hartzheim, Supervisors Brian Fricke, Billy Fried, Erika Petersen and Lance Krolczyk; Roben Haggart, Town Clerk; Glenn Janzer, Chief Minocqua Police Department; Rich Carani, Chief Minocqua Fire Department Chief; Mark Pertile, Director of Public Works.

**Motion by Fricke, seconded by Fried to approve the agenda as presented.** Voice Vote: Motion Carried.

**Motion by Fricke, seconded by Petersen to approve the regular Town Board minutes from meeting held August 19<sup>th</sup>, 2025.** Voice Vote: Motion Carried.

**NEW BUSINESS**

**CERTIFIED SURVEY MAP - ROGOWSKI**

Certified Survey Map# 33-25 -Preliminary six (6) lot Certified Survey Map(s) of lands owned by Michael & Gail Rogowski, submitted by Wilderness Surveying Inc., Jim Rein, surveyor for the following described property: Part of the NW ¼ of the NW ¼, Section 31, T39N, R6E, PIN# MI-1997-1, 12621 Yukon Trail, Minocqua.

Jim Rein, Sr. was present. The survey, previously approved by the Plan Commission, was changed from six lots to four lots eliminating two of the lots on the south side of Yukon Trail. It was suggested that the Plan Commission review the revisions before town board approval. Jim Rein explained that the owner decided to reconfigure the survey due to the cost of developing the road to town specifications. They have decided to reduce the number of lots on the south side of Yukon trail to two lots, which takes away the road development requirement and agreed to leave the easement road as is at 33' wide for whomever is currently served by it. Lots one and two will share an easement for access to the lake.

Several neighbors to the property were present. They were mainly concerned about the lake access, stating that it is not a boat landing but rather just walkable access to the pier. They were concerned about the shoreline being developed as that area is a spawning area and they'd like to see it protected. Jim Rein stated that only lots 1 & 2 will share that access.

Vicki Barnes expressed concerns about the easement road and stated that she believes only riparian lots should have access to the lake driveway. The prior survey map would have made it difficult to get out of her garage and difficult for plow trucks and service trucks. She was satisfied that the revised map leaves the easement road as is and doesn't change access for anyone currently using it.

**Motion by Fried, seconded by Fricke to send back the revised map presented today to Plan Commission for a recommendation.** Voice Vote: Motion Carried.

**FOOD TRUCK – JAKE'S MOBILE FOOD TRUCK AT BEEF-A-RAMA**

Clerk Roben Haggart presented a food truck application from Jake's Mobile Food Truck to set up at the Rotary Club venue on Beef-A-Rama, Sept. 27<sup>th</sup>, 2025 for approval. Sue Morris, representing the Lakeland Rotary Club stated that Jake will be set up at their venue to start selling food when they run out. He will stop selling at 7:30 p.m.

**Motion by Fried, seconded by Petersen to approve the food truck application as presented for Jake's Mobile Food Truck to be set-up at the Rotary venue on Beef-a-Rama.** Voice Vote: Motion Carried. Supervisor Fricke voted nay.

**BREWERS PERMIT – ROCKY REEF BREWING COMPANY**

Clerk Roben Haggart presented a Producer Full-Service Retail Sales Application (brewer's permit) for Rocky Reef Brewing Company to sell beer at the Rotary Club venue on Beef-A-Rama, September 27<sup>th</sup>, 2025 for approval. She stated that all requirements have been met.

**Motion by Fried, seconded by Krolczyk to approve as presented.** Voice Vote: Motion Carried.

**TEMPORARY ALCOHOL BEVERAGE LICENSE – LAKELAND ROTARY CLUB**

Clerk Roben Haggart presented a Temporary Alcohol Beverage License application from Lakeland Rotary Club for Beef-A-Rama on September 27<sup>th</sup>, 2025.

Motion by Fricke, seconded by Petersen to approve as presented. Voice Vote: Motion Carried.

**APPOINTMENT TO LAKELAND SANITARY BOARD OF COMMISSIONERS**

Chairman Hartzheim advised that Rick LaPlante's term expired on September 1<sup>st</sup>, 2025. Rick has expressed an interest to continue on the commission. A letter was received from the Lakeland Sanitary District Board of Commissioners requesting that his term be reappointed for another six-year term.

**Motion to by Fricke, seconded by Petersen to re-appoint Rick LaPlante to the Lakeland Sanitary Board of Commissioners for another 6-year term.** Voice Vote: Motion Carried.

## PREMIER RESORT AREA TAX

Chairman Hartzheim had some follow-up information to share with the board on Premier Resort Area Tax (PRAT). The allowable percentage is 0.5% and the town cannot charge any more or less than that. PRAT can be implemented on the 1<sup>st</sup> day of any quarter in any year, making July 1<sup>st</sup>, 2026 the earliest day for implementation following a 120-day waiting period after the declaration and ordinance amendment have been processed. The Department of Revenue (DOR) will notify all businesses of the tax through their online filing system. The tax can be applied to services and retail items, not groceries or large items ie: vehicles and boats, etc. The requirement to apply 50% of the tax collected to reduce the levy is only applicable for the first two years, after that the money can be designated anywhere in the budget. The reduction in the levy for the first two years will benefit taxpayers, after that the tax will be budget neutral, where expenses are added to offset the revenue. Chairman Hartzheim will draft a declaration and ordinance to be presented at a future board meeting for board approval, so everything is in place for a July 1<sup>st</sup> implementation date.

**Motion by Fried, seconded by Fricke to implement PRAT and start collection at the earliest opportunity on July 1<sup>st</sup> and direct the chairman to draft a declaration and ordinance for board approval.** Voice Vote: Motion Carried.

## FIRE TRUCK REPAIR/REPLACEMENT

Minocqua Fire Chief Rich Carani advised that the 1998 tender (2000 gal.) at station 2 broke down during a call. The repair estimate is approximately \$14,000. Rich presented some options for replacing the truck with a pumper tender which would be 3000 gallons and would go to station 1 and station 1's tender would move out to station 2, primarily because the combo vehicle would not fit in station 2 due to the increased size resulting from, adding the additional 1000 gal tank. He presented some estimates for pricing on a new truck. He advised that there is a possibility of purchasing a chassis now as prices will go up at least \$50,000 due to 2027 emission requirements. The pumper tender would replace two trucks, eliminating one from the fleet. He is seeking permission to get bids and possibly secure a chassis through Truck Country and put the truck body out for bid. Rich wasn't sure of the timing for a new vehicle, therefore the board would like the existing tender repaired in the event a new purchase takes a while.

**Motion by Fricke, seconded by Petersen to approve the repair to station 2 tender at a cost not to exceed \$20,000 without board approval, get prices for chassis and seek bids for pumper/tender truck as discussed.** Voice Vote: Motion Carried.

## 2026 ROAD PROJECTS AND LOAN OPTIONS

Director of Public Works, Mark Pertile is seeking the board's direction on preliminary 2026 budget preparations for road projects. He presented three options, two of which would require the town to take out a loan in 2026. Sticking with option 1 would not require any additional borrowing in 2026. The board members will review and make a decision within the next month as to what direction Mark should take when preparing his 2026 budget proposals.

## BOILER REPAIR – MINOCQUA POLICE DEPARTMENT

Mark Pertile, Director of Public Works advised that one of the two boilers at the police department is needing replacement. With this one failing, there is no back-up should the other one fail. Mark said he could have the work done towards the end of the year with payment due in January 2026 if the board wishes. It was decided to take the money out of the general fund and get the repairs/replacement done as soon as possible.

**Motion by Fried, seconded by Fricke to do the replacement of the boiler at the police department as soon as possible and take the money out of the general fund.** Voice Vote: Motion Carried.

Supervisor Petersen left the meeting.

**Motion by Fricke, seconded by Fried to convene into closed session pursuant to Wis. Stats. 19-85(1)(e) - Deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. For the purpose of negotiating a developer agreement for a project within the Tax Increment District (TID).** Roll Call Vote: Fricke, aye; Fried, aye; Krolczyk, aye; Hartzheim, aye.

**Motion by Fricke, seconded by Fried to reconvene into open session.** Roll Call Vote: Hartzheim, aye; Fried, aye; Krolczyk, aye; Fricke, aye.

## NO ACTION TAKEN

**Motion by Fried, seconded by Fricke to adjourn meeting.** Voice Vote: Motion Carried. Meeting adjourned at 6:50 p.m.

Roben Haggart  
Town Clerk