

**REGULAR MEETING
MINOCQUA BOARD OF SUPERVISORS
September 16th, 2025**

A regular meeting of the Minocqua Board of Supervisors was called to order by Chairman Mark Hartzheim at 5:10 p.m. on September 16th, 2025 in the Board Room of the Minocqua Center.

Present were: Chairman Mark Hartzheim, Supervisors Brian Fricke, Billy Fried, Erika Petersen, and Lance Krolczyk; Roben Haggart, Town Clerk; Mark Pertile, Director of Public Works and Glenn Janzer, Minocqua Police Chief.

Motion by Fricke, seconded by Fried to approve the agenda. Voice Vote: Motion Carried.

Motion by Fricke, seconded by Fried to approve the minutes from the Regular Town Board meeting held September 2nd, 2025 and Public Hearings held on September 2nd, 2025. Voice Vote: Motion Carried.

NEW BUSINESS

CERTIFIED SURVEY MAP - ROGOWSKI

Preliminary four (4) lot Certified Survey Map #33-25 of lands owned by Michael & Gail Rogowski, submitted by Wilderness Surveying Inc., Jim Rein, surveyor, for the following property further described as: Part of the NW ¼ of the NW ¼, Section 31, T39N, R5E, PIN #MI-1997-1, 12621 Yukon Trail, Town of Minocqua was presented for approval.

Michael & Gail Rogowski, owners were present. The initial map was revised from 6- lots to 4-lots. Oneida County will allow a 33' easement for three lots or less, that will need to be approved by the town. The easement to the lake is restricted for use by lots 1 & 2 only. The plan commission is recommending approval with the recommendation that the 33' easement be shown and documented on the CMS and an additional notation that the shared easement to the lake is restricted to lot 1 and 2 only.

Motion by Fried, seconded by Fricke to recommend approval of CSM# 33-25 as revised with the conditions as notated by Plan Commission. Voice Vote: Motion Carried.

CERTIFIED SURVEY MAP-GEHIN

Preliminary two (2) lot Certified Survey Map# 34-25 of lands owned by Neal & Brenda Gehin, submitted by Wilderness Surveying Inc., Jim Rein, surveyor, for the following vacant property further described as: Lot 3, CSM 4135, being part of Government Lot 1, Section 34, T38N, R5E, PIN #MI-1568-16, Town of Minocqua was presented for approval.

No one was present. Chairman Hartzheim reviewed the Plan Commission minutes with the recommendation to approve as all county requirements have been met.

Motion by Fried, seconded by Fricke to accept the Plan Commission recommendation to and forward on to Oneida County for consideration. Voice Vote: Motion Carried.

CONDITIONAL USE PERMIT-BLUE MOON SALES, LLC

Conditional Use Permit application #33-25 by Blue Moose Sales LLC, applicant, Jacob Nowobielski and Rachelle Nowobielski, owners, to operate a retail space selling waterfront equipment with outdoor display areas on the following described property; Lot 2, CSM 4227, being part of the NE-NE, Section 34, T39N, R6E, PIN #MI-2490-20, 9711 Whispering Oak Court, Town of Minocqua was presented for approval.

Chairman Hartzheim reviewed the Plan Commission minutes. They are recommending approval. Chairman Hartzheim added that there will be no outdoors storage and the display are is limited to the two 20' square areas notated in the application. Parking is complaint.

Motion by Fricke, seconded by Krolczyk to accept the Plan Commission recommendation and approve CUP# 33-25 as presented. Voice Vote: Motion Carried.

SUNDAY LAKE PUBLIC ACCESSES

Mark Pertile advised that public access on Sunday Lake (MI-1630-1) has encroachments from the neighboring properties including landscaping retaining wall, grills/firepit & tables, etc. He had a survey completed by Maines & Associates indicating the encroachments on the map. He would like authorization to work with Greg Harrold on notifying the owners and advising that the encroachments need to be removed. Once that is accomplished, Mark can make some minor improvements to the landing for public use and parking. This may alleviate the right-of-way access use off of Sunday Lake Road (MI-4389-1) which is limited to smaller boats and walk-in boats. He would like to eliminate the trailer parking along Sunday Lake Road as residents on the road are concerned about accessibility and there isn't an adequate turn-around area for vehicles with trailers.

Motion by Fried, seconded by Petersen to amend the ordinance to reflect no parking on Sunday Lake Road and bring back to next board meeting and authorize Mark Pertile to work with Greg Harrold on the removal of the encroachments at the public access landing.

There was additional discussion. It was suggested that the owners along Sunday Lake Road petition the Town to make the road no parking if that agreeable to all property owners. Mark can put up a sign at the beginning of Sunday Lake Road indicating no boat trailer access in hopes to eliminate vehicles with trailers from traveling down the road and attempting to turn around.

Supervisor Fried withdrew his motion and Supervisor Petersen agreed to withdraw her second.

Motion by Krolczyk, seconded by Fricke to put a sign at the beginning of Sunday Lake Road stating carry-in in boat lake access only. Voice Vote: Motion Carried.

Motion by Fricke, seconded by Krolczyk approving Mark Pertile's request to work with Greg Harrold on getting the encroachments removed at the public access boat landing on Sunday Lake. Voice Vote: Motion Carried.

Motion to by Fricke, seconded by Petersen convene into closed session pursuant to Wis. Stats. 19-85(1)(e) - Deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. For the purpose of discussing communication tower negotiations. Roll Call Vote: Fricke, aye; Fried, aye; Petersen, aye; Hartzheim, aye; Krolczyk, aye.

Motion by Petersen, seconded by Fried to reconvene into open session. Roll Call Vote: Fricke, aye; Fried, aye;

No action taken.

Motion by Fricke, seconded by Krolczyk to adjourn meeting. Voice Vote: Motion Carried. Meeting adjourned at 6:15 p.m.

Roben Haggart
Town Clerk