

**REGULAR MEETING
MINOCQUA BOARD OF SUPERVISORS
October 7th, 2025**

A regular meeting of the Minocqua Board of Supervisors was called to order by Chairman Mark Hartzheim at 5:00 p.m. on October 7th, 2025 in the Board Room of the Minocqua Center.

Present were: Chairman Mark Hartzheim, Supervisors Brian Fricke, Billy Fried, Erika Petersen, and Lance Krolczyk; Roben Haggart, Town Clerk; Mark Pertile, Director of Public Works, Rich Carani, Fire Chief; Glenn Janzer, Minocqua Police Chief and Greg Harrold, Town Attorney.

Motion by Fricke, seconded by Petersen to approve the agenda. Voice Vote: Motion Carried.

Motion by Fricke, seconded by Petersen to approve the minutes from the Regular Town Board meeting held on September 16th, 2025, and Budget Meetings held on September 23rd & 24th, 2025 and Public Hearing held on September 16th, 2025. Voice Vote: Motion Carried.

NEW BUSINESS

CERTIFIED SURVEY MAP- N & J INVESTMENTS

Certified Survey Map #32-25: Preliminary one (1) lot Certified Survey Map of lands owned by N & J Investments LLC, submitted by Wilderness Surveying Inc., Jim Rein, surveyor, for the following vacant property further described as: Part of the NE-NW, SE-NW, Section 10, T39N, R6E, PIN #MI-2158-5, Town of Minocqua; Possible authorization to convey Richardson Plat Road extension parcel to owner with owner's acceptance of easements and existing condition of roadways. Jim Rein and Matt Ritchie were present.

Greg Harrold reviewed the Richardson Plat Road Extension Agreement signed by Joe Ritchie, N & J Investments. He explained that the board can quit claim the portion of road back to the owner as the original documentation from 1979 was never approved and followed through for recording. That portion of the road is not on the gas tax map and the town has not spent any money on improving or maintaining the road. The road will become a private easement road with improvements and maintenance the responsibility of N & J Investments. Jim Rein will make a notation of the certified survey map that the road is a private easement road and not a town road.

Motion to by Fried, seconded by Petersen authorizing the town chairman to sign a quit claim deed conveying ownership of a portion of Richardson Plat Road to N & J Investments. Voice Vote: Motion Carried.

Motion by Fricke, seconded by Fried to approve CSM# 32-25 as presented to include a notation on the map that the road is a private easement road and not a town road. Voice Vote: Motion Carried.

FOOD TRUCK APPLICATION

Approval of Food Truck Application from Jonathan Racine d/b/a Dublin's Paddy Wagon on October 24th – October 26 at Minocqua Winter Park for the dry land dog races.

Motion by Fricke, seconded by Petersen to approve the food truck application as presented. Voice Vote: Motion Carried.

PETITION TO REMOVE PARCELS FROM LAKLAND SANITARY DISTRICT- ZOESCH

Greg Harrold reviewed a petition to remove MI-2163-2, MI 2163-11 & MI 2163-12 (Randy Zoesch, owner) from the Lakeland Sanitary District. He would like the public hearing date set set for November 4th at 4:45 p.m.

Motion by Fricke, seconded by Krolczyk to approve the petition as submitted and set set public hearing date for November 4th, 2025 at 4:45 pm. Voice Vote: Motion Carried. Supervisor Petersen abstained.

RIGHT-OF-WAY PERMIT – VONACHEN/9454 COUNTRY CLUB ROAD

Mark Pertile, Director of Public Works presented a permit application for right-of-way excavation from Matt Vonachen, owner, 9454 Country Club Road. There was no one present representing the owner. The owner is requesting a permit to install landscape materials (trees, rocks, sprinklers, flowers) at the intersection of Country Club Road and Brinkland Drive adjacent to his property. The landscape project was started without a permit or approval from the town. Mark Pertile advised the landscape company that the owner needs a permit and authorization from the town to place landscape materials on town road right-of-way. Mark P. does not have an issue with the project, just wants to define the parameters of the allowable work in the right-of-way as to not hinder the town from plowing or maintaining the road. The agreement would include language that the town is not responsible for any damages while performing normal town operations. For example, if trees or plantings get damaged while plowing or snow storage, the town will not be responsible for replacing or paying for any damages.

Motion by Fried, seconded by Fricke authorizing staff to execute an excavation permit in compliance with town policy and attach maintenance agreement, to include owner providing a certificate of insurance for final town board approval. Voice Vote: Motion Carried.

SQUIRREL RIVER CULVERT CROSSING ON SCOTCHMAN LAKE ROAD

Director of Public Works, Mark Pertile is requesting that the town board declare a state of emergency repair for Squirrel River crossing/culvert on Scotchman Lake Road so the town is able to apply for bridge aid and disaster relief funding. The culvert failed after a substantial amount of rain in which rainwater got behind the culvert causing it to partially collapse. He will do temporary repairs as needed and seek proposals for repair and funding options.

\

Motion by Fricke, seconded by Petersen authorizing staff to seed emergency funding from the State of Wisconsin for the repair of Scotchman Lake Road and culvert at the Squirrel River crossing. Voice Vote: Motion Carried.

Motion by Fricke, seconded by Petersen authorizing staff to submit a bridge aid request to Oneida County for the repair of Scotchman Lake road and culvert at the Squirrel River crossing. Voice Vote: Motion Carried.

MINOCQUA POLICE DEPARTMENT – NEW BOAT PATROL BOAT PURCHASE

Minocqua Police Chief Glenn Janzer presented a proposal for the purchase of a new water patrol boat and disposition of current boat. He is recommending that the board award the bid from Ryden Marine for a Princecraft Hudson 190 WS boat with a 150 XL Pro Mercury motor. This is the lowest bid out of three that were presented. Funding would be from unused budgeted funds in the 2025 police department budget and partial reimbursement will be through the DNR over the next 5 years. He will check with the lake association to see if they are interested in donating money for the boat. Because the boat was used by a municipality, we are unable to trade it in. Glenn stated that he has approximate figures for selling the boat outright for \$12,000 - \$15,000.

Motion by Fricke, seconded by Krolczyk approving the purchase of a Princecraft water patrol boat from Ryden Marine and selling the current boat for the best price possible. Voice Vote: Motion Carried.

DEVELOPERS AGREEMENT – ASPEN GROVE MINOCQUA LLC

Chairman Hartzheim advised that the Development Agreement with The Town of Minocqua and Aspen Grove Minocqua LLC has been reviewed by both parties' attorneys. The agreement spells out the project which is for 112 units and the tax rebate percentages are stated as agreed on by the town board. The agreement provides for annual payments on April 1st of each year and does allow for assignment of payments to the developer's financial institution, Incredible Bank for collateral purposes. This is standard language for most development agreements.

Motion by Fried, seconded by Petersen authorizing the town chairman and town clerk to sign the developer's agreement with the revision of 112 units not 116 as stated and insertion of the proper attachments. Voice Vote: Motion Carried. Supervisor Fricke abstained.

Motion by Fried, seconded by Petersen authorizing the town chairman and town clerk to sign the collateral agreement. Voice Vote: Motion Carried. Supervisor Fricke abstained.

APPROVAL OF PRIVATE ROAD NAME – ASPEN GROVE ROAD

Oneida County Land Information Office is requesting approval of a new private road name, Aspen Grove Road.

Motion by Fricke, seconded by Fried to approve the private road name of Aspen Grove Road as requested. Voice Vote: Motion Carried.

MINOCQUA FIRE DEPARTMENT – NEW TRUCK PURCHASE

Rich Carani, Minocqua Fire Chief reviewed the proposal from Reliant Fire Apparatus for a Pierce Wet-Side Pumper-Tanker for \$606,676. Truck Country is holding a chassis that they currently have in stock. Waiting to purchase the chassis will result in a price increase of approximately \$50,000 due to new emission requirements starting in 2026. The board previously directed Rich to seek proposals and return to the board with a recommendation. Rich is recommending that the town commit to purchasing the chassis now from Truck Country which will save the town up approximately \$50,000. If we sign the proposal now, there is a 16-18 month build time. Rich will confirm that no money is required upfront and Truck Country will guarantee the price quoted.

Motion by Fried, seconded by Krolczyk authorizing the purchase of a chassis from Truck Country and direct the fire chief to engage into a purchase agreement with Reliant Fire Apparatus, Inc. for a Pierce tanker truck for the price of \$600,676. Voice Vote: Motion Carried.

Motion by Fricke, seconded by Petersen to adjourn meeting. Voice Vote: Motion Carried. Meeting adjourned at 6:15 p.m.

Roben Haggart
Town Clerk