

MINOCQUA PLAN COMMISSION MINUTES

October 14, 2025

A meeting of the Minocqua Plan Commission was called to order by Plan Commission Chairman Mark Hartzheim at 8:30 a.m. in the Board Room of the Minocqua Center.

Present were: Chairman Mark Hartzheim; Members Joe Hegge, Mark Pertile, Mary Taylor and Michael Tautges; Lynn Wildes, Town Secretary; and Carla Blankenship, Oneida County Planning and Zoning. Jay Christgau and Billy Fried were absent with notice.

Motion by Tautges, seconded by Hegge to approve the agenda as presented. Voice Vote: Motion Carried.

Motion by Pertile, seconded by Tautges to approve the minutes from the meeting on September 30th, 2025 as presented. Voice Vote: Motion Carried.

NEW BUSINESS

ADMINISTRATIVE REVIEW PERMIT #36-25: Administrative Review Permit application by Stacker Revocable Trust, owner, Greg Stacker, applicant, to rent the dwelling as a tourist rooming house within the #02 Single Family zoning district where rentals of six (6) days or less are prohibited and on the following described property: Lot 30, Doolittle Bardens Wah-Ca-Zi-Zi, Section 25, T39N, R6E, 9161 Davies Road, PIN #MI-4499, Town of Minocqua.

Carla Blankenship said this parcel is zoned Single Family and is subject to weekly rentals. The septic is sized for 3 bedrooms so 6 guests are allowed, and 4 parking spaces are required and 4 are provided.

Motion by Pertile, seconded by Hegge to approve ARP #36-25 as presented. Voice vote: Motion carried 5-0.

ADMINISTRATIVE REVIEW PERMIT #37-25: Administrative Review Permit application by Amanda Sundt, applicant, Red Canoe Lodging LLC, owner, to rent the dwelling as a tourist rooming house for less than 30 consecutive days on the following described property: Lots 15 and 16, block 2, Village of Minocqua, Section 14, T39N, R6E, 202 W. Milwaukee Street, PIN #MI-3231, Town of Minocqua.

Blankenship said this was previously rented as a Tourist Rooming House (TRH) but was sold and Administrative Review Permits are non-transferable. She stated this parcel is zoned Business B-1 and is subject to nightly rentals, it is on the sanitary district so the occupancy is determined by the Oneida County Health Department and WI Administrative Code ATCP 72, there are 5 bedrooms so 6 parking spaces are required and are shown on the site plan, and the Resident Agent is located within 10 miles.

Mark Pertile asked Blankenship if the owner is allowed to stack parking spaces, and Blankenship replied they have allowed that for residential and TRH use. Pertile replied he had some concerns with that because this is located downtown and there are parking restrictions from November-April. Hartzheim stated they do have room on the property for all of the required spaces and the owner can instruct the guests on how to park.

Motion by Hegge, seconded by Tautges to approve ARP #37-25 as presented. Voice vote: Motion carried 5-0.

ADMINISTRATIVE REVIEW PERMIT #38-25: Administrative Review Permit application by Amanda Sundt, applicant, Red Canoe Lodging LLC, owner, to rent the dwelling as a tourist rooming house for less than 30 consecutive days on the following described property: Lots 15 and 16, block 2, Village of Minocqua, Section 14, T39N, R6E, 506 Flambeau Street, PIN #MI-3231, Town of Minocqua.

Hartzheim noted this is an adjacent property to the previous ARP. Blankenship said this was previously rented as a Tourist Rooming House (TRH) but was sold and Administrative Review Permits are non-transferable. She stated this parcel is zoned Business B-1 and is subject to nightly rentals, it is on the sanitary district so the occupancy is determined by the Oneida County Health Department and WI Administrative Code ATCP 72, there are 2 bedrooms so 3 parking spaces are required and are shown on the site plan, and the Resident Agent is located within 10 miles.

Motion by Taylor, seconded by Tautges to approve ARP #38-25 as presented. Voice vote: Motion carried 5-0.

Motion by Hegge seconded by Pertile to adjourn meeting. Voice Vote: Motion Carried. Meeting adjourned at 8:39 a.m.

Lynn Wildes
Town Secretary