

# NOTICE OF MEETING

**TITLE OF GROUP MEETING:** MINOCQUA PLAN COMMISSION  
**PLACE:** MINOCQUA CENTER BOARD ROOM (3<sup>rd</sup> Floor)  
**TIME:** 8:30 A.M.  
**DATE:** Tuesday, April 14<sup>th</sup>, 2026  
**PURPOSE:** Regular Meeting

1. Call meeting to order/roll call
2. Approval of agenda
3. Approval of minutes from March 31, 2026
4. Messages/announcements/correspondence

## NEW BUSINESS

1. **SIGN PERMIT #05-26:** Sign application by Graphic House Inc., applicant, and Lakes Gas Company, owner, to place a 32 s.f. free-standing sign at 7367 USH 51, PIN #MI-2502-4, Town of Minocqua.
2. **SIGN PERMIT #06-26:** Sign application by Patrick Burke, applicant and owner, to place a 53.95 s.f. building mounted sign at 611 Oneida St., PIN #MI-5755 Town of Minocqua (Train Station Shops – west facade).
3. **SIGN PERMIT #07-26:** Sign application by Patrick Burke, applicant and owner, to place a 14.45 s.f. building mounted sign at 611 Oneida St., PIN #MI-5755, Town of Minocqua (Train Station Shops – south facade).
4. **SIGN PERMIT #08-26:** Sign application by Patrick Burke, applicant and owner, to place a 30 s.f. free-standing sign at 611 Oneida St., PIN #MI-5755, Town of Minocqua (Train Station Shops).
5. **ADMINISTRATIVE REVIEW PERMIT #12-26:** Administrative Review Permit application by Thomas and Leana Schlect, applicants, and Gaslight Square LLC, owner, to operate a retail craft studio on the following described property: Lot 19, Block 7, Village of Minocqua, Section 14, T39N, R6E, PIN #MI-3327, 215 W. Milwaukee St., Town of Minocqua.
6. **SIGN PERMIT #09-26:** Sign application by Leana Schlecht, applicant, and Gaslight Square LLC, owner, to place a 32 s.f. building mounted sign at 215 W. Milwaukee St., PIN #3327, Town of Minocqua (north façade).
7. **SIGN PERMIT #10-26:** Sign application by Leana Schlecht, applicant, and Gaslight Square LLC, owner, to place a 32 s.f. building mounted sign at 215 W. Milwaukee St., PIN #3327, Town of Minocqua (east façade).

**8. CONDITIONAL USE PERMIT #13-26:** Conditional Use Permit application by Nick Trapp, applicant and owner of NBT Properties LLC, to display and sell cars at the existing developed commercial multi-tenant property further described as: Part of the NE-NE, SE-NE, Section 12, T39N, R6E, PIN #MI-2182-2, 8714 and 8724 STH 47, Town of Minocqua (Ages Past Antique Mall).

**9. Adjourn meeting**

DATE OF POSTING NOTICE: April 10, 2026

NAME AND TITLE OF PERSON DIRECTING THAT THIS NOTICE IS POSTED:  
MARK HARTZHEIM, CHAIRMAN  
MINOCQUA PLAN COMMISSION

Due to the fact that several Town Supervisors and/or Town employees serve on other public government subunits of the Town, there may be a majority of such committees present in the room where the meeting is held. In such cases, the presence is incidental and the only business to be addressed will be Plan Commission business described in the foregoing agenda. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and service. Contact the Town Clerk at 715.356.5296.