

**REGULAR MEETING
MINOCQUA BOARD OF SUPERVISORS
May 5th, 2026**

A regular meeting of the Minocqua Board of Supervisors was called to order by Chairman Mark Hartzheim at 5:00 p.m. on May 5th, 2026 in the Board Room of the Minocqua Center.

Present were: Chairman Mark Hartzheim; Supervisors, Billy Fried, Brian Fricke, Lance Krolczyk and Erika Petersen; Roben Haggart, Town Clerk; Mark Pertile, Director of Public Works; Glen Janzer, Chief of Police and Rich Carani, Fire Chief.

Motion by Fried, seconded by Fricke to approve the agenda as presented. Voice vote: Motion carried.

Motion by Fricke, seconded by Fried to approve the minutes from the Regular Town Board meeting held on April 21st, 2026. Voice vote: Motion carried.

NEW BUSINESS

LAKELAND AIRPORT COMMISSION – REQUEST TO PURCHASE PROPERTY

Chairman Hartzheim advised that the meeting held by the joint owners of the airports was not adequately posted as each town board held individual meetings to approve the airport property purchase. Each board is meeting separately to re-affirm the authorization given to the Lakeland Airport Commission to purchase property adjacent to airport, Parcel Identification Number 2-606, 1821 North Farming Road, Town of Arbor Vitae.

Motion by Fricke, seconded by Petersen that the Town of Minocqua, as an owner of Lakeland Airport, approves and authorizes the Lakeland Airport Commission to purchase the following property adjacent to the airport: Parcel Identification Number 2-606, 1821 North Farming Road, Town of Arbor Vitae. Financing shall be via a line of credit through People's State Bank, and Town of Minocqua authorization is subject to the following terms: The property shall be purchased, surveyed, and divided with the Lakeland Airport Commission's desired portion of vacant property being retained and the house and remainder of the property being sold; the line of credit shall be closed upon completion of purchase and sale. Voice Vote: Motion Carried.

CERTIFIED SURVEY MAP-SIMMONS

Certified Survey Map #17-26- Preliminary two (2) lot Certified Survey Map of Lands owned by Mitchell Simmons, submitted by Wilderness Surveying Inc., Jim Rein, surveyor, for the following property further described as: Part of the SW ¼ of the SW ¼, Section 26, T39N, R6E, PIN #MI-2382-3, 7601 Highway 51, Town of Minocqua was presented for board approval.

No one was present. Chairman Hartzheim reviewed the Plan Commission minutes which recommend town board approval as there were no issues noted by the County.

Motion by Fried, seconded by Fricke to approve Certified Survey Map #17-26 as presented and forward to the county with a recommendation to approve. Voice Vote: Motion Carried.

CERTIFIED SURVEY MAP- JANSEN

Certified Survey Map #18-26: Preliminary two (2) lot Certified Survey Map of lands owned by Brock Jansen & Beth Nehme, submitted by Maines & Associates, Greg Maines, surveyor, for the following property further described as: Lot 8, Jansen's Squirrel Lake Lodge, nka Lot 8, CSM 5788, being part of Government Lot 5, Section 19, T39N, R5E, PIN #MI-7668, 7917 & 7923 North Jansen Road, Town of Minocqua.

No one was present. Chairman Hartzheim reviewed the Plan Commission minutes which recommended town board approval as there were no conditions or concerns.

Motion by Fricke, seconded by Petersen to approve Certified Survey Map #18-26 as presented and forward to the county with a recommendation to approve. Voice Vote: Motion Carried.

CONDITIONAL USE PERMIT #19-26: Conditional Use Permit application by R&R Rentals LLC, applicant, Alder Partners LLC, owner, to operate a boat rental and retail sales business with outdoor boat staging and display on the following described property: Lots 11, 12, and 13, Block 7, Village of Minocqua, Section 14, T39N, R6E, PIN #MI-3319, 212 W. Chicago Ave., Town of Minocqua (former Bolger Funeral Home).

Tom & Cody Ryden were present. They are opening an office for rentals and sales as well as an indoor showroom. There will be no boat repairs on the premise other than the minor repairs on the rental boats. Mark reviewed the Plan Commission minutes which stated that all parking requirements have been met and approval is recommended.

Rich Carani, Minocqua Fire Chief had concerns about the buildings prior fire inspections reports as part of the building appears to be collapsing and electrical concerns have been noted. Tom Ryden stated that they will not be using that portion of the building and Rick Clem did an inspection of the electrical at the building and the owner is working on making the corrections. The board decided to let them open and Rich will work with the owner on compliance and timelines.

Motion by Fried, seconded by Fricke to forward CUP# 19-26 as discussed and recommend county approval. Voice Vote: Motion Carried.

CONDITIONAL USE PERMIT- NICK TRAPP

Conditional Use Permit #13-26: Conditional Use Permit application by Nick Trapp, applicant and owner of NBT Properties LLC, to display and sell vehicles and dog grooming & retail sales at the existing developed commercial multi-tenant property further described as: Part of the NE-NE, SE-NE, Section 12, T39N, R6E, PIN #MI-2182-2, 8714 and 8724 STH 47, Town of Minocqua (Ages Past Antique Mall).

Nick Trapp present. Chairman Hartzheim reviewed the Plan Commission minutes. The County has defined the display area as the portion of land between the right-of-way and in front of building A on the map which would allow room for 3 – 4 vehicles. Dog grooming and pet retail sales will be in the northern most building labeled building D on the map. All parking requirements have been met. The Plan Commission is recommending approval.

Motion by Fricke, seconded by Petersen to approve as presented. Voice Vote: Motion Carried.

RESOLUTION – DNR ACQUISITION OF LAND ON TOMAHAWK RIVER

Chairman Hartzheim presented a Resolution supporting the DNR acquisition of two parcels in Willow Flowage Scenic Waters boundary, upper Tomahawk River corridor: Parcels MI-1083 and MI-1086, appx. 77 acres for board consideration. The DNR would like to acquire this land as an extension of the Tomahawk River corridor, they would own Camp Nine Road to the Willow Flowage. Acquiring the land will provide public access and provide natural protection for animal habitat. The majority of the land is undevelopable. The board discussed parking and wondered if the DNR would consider creating off-road parking for safe public access. Rich Carani mentioned the area designated for the dry hydrant and Mark will add this into the resolution. Additionally, he will add requesting that the DNR work with the town and local clubs (snowmobile/ATV-UTV) as needed for continued use of motorized routes along the public roadway.

Motion by Fried, seconded by Petersen to approve the resolution supporting the acquisition as presented with the additional items discussed added. Voice Vote: Motion Carried. Supervisor Fricke voted nay.

REVISED COUNTY PLAT- HOLY MOLY/ROBERT RYNDERS

Revised County Plat #24-24: Revised Preliminary County Plat of Holy Moly consisting of thirteen (13) lots, Robert Rynders Revocable Trust, owner, submitted by Wilderness Surveying Inc., Jim Rein, surveyor, for the following lands further described as: Part of the NW-SE, Section 7, T39N, R6E, PIN #MI-2120, 10661 Cator Drive, Town of Minocqua.

Jim Rein Sr present. Chairman Hartzheim advised that this plat is coming back for board consideration as there have been some changes to the road and lot configuration. Jim stated that listing the road as a private road on the map causes complications with the county as a developers/maintenance agreement would be required. Labeling the road as a proposed town road, as Bob intends to build the road to town specifications and turn over to the town as a town road, would assist Bob in marketing the properties. The lots cannot be sold until the plat is recorded. Jim suggested keeping the road listed as listed as town road on the survey and require Bob to put up a bond in the event the road is not developed to town specifications or doesn't get developed at all. A separate developer's agreement could be drafted to spell out the logistics. Mark Pertile advised that there are still some issues with road alignment and widths as they are not in compliance with town specifications. The board decided to have the developer build the road to town specifications and turn it over to the town once verified with Mark Pertile that all requirements have been met.

BILL FRICKE JR- REQUEST TO CONNECT TO TOWN STORM WATER SYSTEM

Bill Fricke, Jr. was present. He showed a proposal for a patio and structure on property located at 201 W. Chicago Ave (MI-3363) and is requesting authorization for storm water to be connected to town storm water system. He is working through the conditional use application process, and this is a county requirement. Mark Pertile had no issues.

Motion by Fried, seconded by Petersen to approve the connection to the town storm water management system for the property located at 201 West Chicago Avenue. Voice Vote: Motion Carried.

Motion by Fricke, seconded by Fried to adjourn meeting. Voice Vote: Motion Carried. Meeting adjourned at 6:20 p.m.

Roben Haggart
Town Clerk